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LATHAM CENTERS, INC.

Current Openings as of September 10, 2019

Thank you for your interest in Latham Centers! All positions are listed until filled. If you have questions regarding these job opportunities, please call the Human Resources Office at 774-353-9202 or email us at recruiting@lathamcenters.org

If you are unsure of what you might qualify for.... [Complete this application.](#)

Latham Centers is hiring full and part time and per diem motivated, compassionate individuals who are looking to make a positive impact in the lives of others. Excellent benefits package which includes 5 weeks paid time off in first year of employment, health insurance, tuition reimbursement and 403(b) with up to 5% company match!

Year 'Round Agency Substitutes:

Children's Services or Adult Services— *You choose the shifts you want!*

Enjoy a flexible schedule working as a part-time, per diem life-skills counselor at Latham Centers. Work on an as-needed basis, in day, evening, overnight and weekend shifts. Requirements include: High School diploma or GED, valid Driver's license, ability to commit to at least 2 eight-hour weekend shifts per month and the ability to handle children in crisis safely, with compassion. **Weekend hours especially needed!!** Work locations include: Barnstable, Brewster, Harwich, Hyannis, Sandwich, S. Yarmouth, Wareham, W. Yarmouth, and Yarmouthport & Plymouth. *\$15.00 per hour.*

Children's Services

(Unless otherwise noted, positions are on the Brewster Campus)

Awake Overnight Child Care Worker

Promote a physically safe and emotionally healthy environment while supervising students during evening residential activities and overnight sleeping hours. High School degree or GED required. One-year human service experience preferred. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$16.00 per hour	Supervisor	Job ID
40	Sun-Wed 10:30p – 8:30a	CB	838
40	Sun-Wed 10p-8a	CL	854

Behavior Specialist

Provide behavior management of students using CPI, in conjunction with teachers, teacher aides and residential staff. Bachelor's degree in human services field or equivalent experience, including one-year experience with special needs population. Strong therapeutic behavior management skills required. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$16.30 per hour	Supervisor	Job ID
40	Mon-Fri 12p-8p	PHM	846
32	Sun 9a-11p, Mon and Tues 2p-11p	DA	873
34	Mon, Tues 1p-11p, Sun 9a-11p (New 9/10/19)	BD	880
32	Thurs, Fri 2p-11p, Sat 9a-11p (New 9/10/19)	BD	884

Clinician

Provide Therapeutic Services to a student caseload. Master's degree in Social Work, Counseling Psychology, or related field required. Massachusetts Social Work, mental health counseling or related license required or licensure eligible. Valid driver license required. Experience with children and MA state agencies preferred.

Hours	Schedule / \$46,700 with MA license	Supervisor	Job ID
40	Mon - Fri 9a-5p	BC	839

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Instructor of Performing Arts and Wellness

Teach extracurricular activities such as drama, dance, music, voice, musical instruments, art, yoga and mindfulness. Accommodate and modify the curriculum to meet the needs of our individuals. Organize special events to showcase class projects and expose students to performing arts inside Latham and within the community. Requirements include experience teaching, modifying and adapting curriculum to individuals with special needs in performing arts and wellness activities. The ability to role model skills in areas such as voice, dance, drama and various physical wellness activities such as yoga. Bachelor/Masters in Education and/or related certifications are preferred. The ability to handle children in crisis safely, with compassion. MA driver's license required

Hours	Schedule / \$38,980	Supervisor	Job ID
40	Mon-Fri 7a-3p	KD	877

RN

Provide and coordinate medical services for students within the context of the multi-disciplinary team. MA RN nursing license and relevant experience. Psychiatric or special needs experience preferred. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$32.00 per hour	Supervisor	Job ID
40	Mon-Fri 9a-5p	BW	836

LPN

Provide and coordinate medical services for students within the context of the multi-disciplinary team. MA LPN nursing license and relevant experience. Psychiatric or special needs experience preferred. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$25.00 per hour	Supervisor	Job ID
24	Mon, Fri 3p-9p and Sat 8:30a-8:30p	BW	770

Program Nurse – Per Diem (\$25.00 per hour LPN/ \$32 per hour RN)

Provide and coordinate medical services for students within the context of the multi-disciplinary team. Valid MA nursing license, 2 years relevant experience preferred. Experience with child and adolescent psychiatric/special needs preferred. Requirements include valid driver's license, clean driving record and the ability to handle children in crisis safely, with compassion. Fluent English speaking and writing skills, empathy and the ability to listen, good time management skills and professional appearance and demeanor are all required for this position.

Medical Assistant

Schedule medical and dental appointments, drive students to medical/dental visits and provide clerical support to the nursing staff in meeting Department of Education, EEC, and Department of Public Health regulations. Medical office and or CNA experience required. Computer literacy required. Prior experience in MD office and/or knowledge of medical terms preferred. Requirements include High School Diploma or GED, current driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule/ \$17.00 per hour	Supervisor	Job ID
40	Sun, Mon, Sat 12p-8p, Thurs, Fri 10a-6p	BW	871

One to One Counselor

Plan and provide direct services to one client including: developing and delivering instruction; supports and positive role modeling in the areas of life skills, community utilization, and healthcare, social and recreational activities. Requirements include High School Diploma or GED, a valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
28	Sat 8a-10p, Sun 8a-10p	PHM	707
40	Mon-Fri 2p-10p	LH	744
35	Mon-Fri 7a-2p	LV	828
30	Mon-Fri 8a-2p	LV	840

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Residential Counselor 2

Plan and provide direct services to students or individuals, which includes developing and delivering instruction, support, and positive role modeling in the areas of life skills, community utilization, healthcare, and social and recreational activities. Requirements include High School Diploma or GED, valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
30	Sat and Sun 8a-11p	DA	795
32	Thurs, Fri 2p-11p, Sat 8a-10p (New 9/10/19)	LH	883
40	Wed, Thurs. Fri 1p-10p Sat 8a-9p (New 9/10/19)	DA	885

Residential Supervisor

Manage the interdisciplinary team providing residential supports for students to promote a positive, healthy and safe living environment for students and staff. Bachelor’s Degree in human services field or related field and one-year supervisory experience; or five years’ experience in residential treatment, with a minimum of 1-year supervisory experience. Requirements include valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule	Supervisor	Job ID
40	Wed 10a-4p, Sat 8a-8p, Sun 8a-8p, Mon 12p-10p	MSZ	868
40	Tues 12p-10p, Wed 10a-8p, Thurs 12p-10p and Fri 12p-10p	MSZ	869

Special Education Aide

Assist students in developing their educational, social, emotional, and behavioral skills. Bachelor’s Degree in education, psychology, or related field preferred. Experience in teaching, human services or behavior management preferred. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
40	Mon-Fri 7a-3p	LV	878
40	Mon-Fri 7a-3p (New 9/10/19)	LV	882
40	Mon-Fri 7a-3p (New 9/10/19)	LV	882

Special Education Teacher

Design and implement an individual educational program for each student. Modify the Massachusetts Curriculum Frameworks to accommodate individual student’s academic abilities. Bachelor’s Degree in Special Education or related field, and Massachusetts Certificate in Special Education required. Related teaching experience preferred. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule /\$53,000 annually with Sped Certification.	Supervisor	Job ID
40	Mon – Fri 7a-3p (New 9/10/19)	MP	886

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Adult Services

Awake Overnight Counselor

Promote a physically safe and emotionally healthy environment while supervising individuals during evening residential activities and overnight sleeping hours. High School degree or GED required. One year human service experience preferred. Valid driver's license and ability to handle individuals in crisis safely with compassion.

Hours	Schedule / \$16.00 per hour	Location	Job ID
30	Thurs – Sat 10p-8a	Railroad, Barnstable	851
30	Thurs – Sat 10p-8a	Run Pond Rd, S. Yarmouth	857

One to One Counselor

Plan and provide direct services to one client including: positive role modeling in the areas of life skills, community utilization, healthcare, social and recreational activities, as well as, vocational training, seeking vocational opportunities and enhancing supports for work for that individual. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver's license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$15.00 per hour	Location	Job ID
21	Fri 3p-8p, Sat 9a-3p, Sun 9am-2pm, Mon 3p-8p	Run Pond Rd, S. Yarmouth	667
36	Sun 8a-10p, Mon 2p-10p, Tues 2p-10p, Wed 4p-10p	Hazelmoo, S. Yarmouth	684
40	Wed 2p-8-, Thurs 8a-9p, Fri 8a-7p, Sat 8a-7p	Headwaters, W. Yarmouth	846

Case Management & Vocational Counselor

Plan and provide direct support services to individuals living in community residences. Support the individuals to manage monthly financial needs. Coordinate and complete required DDS documentation in support of the individual's ISP. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver's license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$16.00 per hour	Location	Job ID
32	Tues, Wed, Thurs 1p-9p, Sat 9a-5p	Hazelmoo, S. Yarmouth	714
24	Sat 9a-5p, Sun 8a-4p, Mon 8:30a-4:30p	Headwaters (F), W. Yarmouth	750
40	Mon-Fri 11a-7p	Headwaters (M), W. Yarmouth	751
36	Wed 8a-8p, Thurs 8a-8p, Sat 8a-8p	Great Hill, Sandwich	867
30	Mon, Tues, Wed 12p-6p and Sun 9a-9p	Fredericksburg, Harwich	870

Medical Assistant

Provide medical support to individuals, including transportation to appointments and meeting DDS standards of healthcare and documentation requirements. Medical Assistant Certification preferred. Knowledge of DDS procedures and regulations. Medical background and/or experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver's license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$17.00 per hour	Location	Job ID
40	Mon – Fri 8am-4pm	Great Hill, Sandwich	849

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Residential Counselor

Plan and provide direct services to individuals living in community residences, including developing and delivering instruction, supports and positive role modeling in the areas of life skills, community utilization, health care, and social and recreational activities. Support individuals in their daily living skills and insure that the house common areas are safe and clean. Prepare healthy meals. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver’s license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$15.00 per hour	Location	Job ID
30	Thurs 2p-10p, Fri 12p-10p, Sat 8a-8p	Fredericksburg, Harwich	715
30	Sat 8a-Sun 2p	Railroad, Barnstable	780
36	Sat 9p – Mon 9a	Fredericksburg, Harwich	809
30	Sat 9a - Sun 3p	Headwaters, W. Yarmouth	847
30	Sat 9a – Sun 3p	Run Pond Rd, S. Yarmouth	856
30	Sun 9a-11p, Mon and Tues 3p-11p	Sandwich Rd., Plymouth	864
33	Wed 4p-10p, Thurs and Fri 3:30p-10p, Sat 8a-10p	Run Pond Rd, S. Yarmouth	876
35	Mon – Fri 8a-3p	Run Pond Rd, S. Yarmouth	879

Administrative

Administrative Assistant/Junior Accountant

Responsible for supporting Business office staff and processing Accounts Payable and Payroll for Transitions Centers, Inc. Associates Degree or Certificate in Accounting or equivalent experience. Knowledge and familiarity with Microsoft Word, Excel spreadsheets, accounting software, and payroll. Valid Driver’s License required

Hours	Schedule	Supervisor	Job ID
40	Mon - Fri 9a-5p	MM	860