

[Click here](#) to complete our online application

LATHAM CENTERS, INC.

Current Openings as of June 11, 2019

Thank you for your interest in Latham Centers! All positions are listed until filled. If you have questions regarding these job opportunities, please call the Human Resources Office at 774-353-9202 or email us at recruiting@lathamcenters.org

If you are unsure of what you might qualify for.... [Complete this application.](#)

Latham Centers is hiring full and part time and per diem motivated, compassionate individuals who are looking to make a positive impact in the lives of others. Excellent benefits package which includes 5 weeks paid time off in first year of employment, health insurance, tuition reimbursement and 403(b) with up to 5% company match!

Year 'Round Agency Substitutes:

Children's Services or Adult Services– *You choose the shifts you want!*

Enjoy a flexible schedule working as a part-time, per diem life-skills counselor at Latham Centers. Work on an as-needed basis, in day, evening, overnight and weekend shifts. Requirements include: High School diploma or GED, valid Driver's license, ability to commit to at least 2 eight-hour weekend shifts per month and the ability to handle children in crisis safely, with compassion. **Weekend hours especially needed!!** Work locations include: Barnstable, Brewster, Harwich, Hyannis, Sandwich, S. Yarmouth, Wareham, W. Yarmouth, and Yarmouthport & Plymouth. \$15.00 per hour.

Children's Services

(Unless otherwise noted, positions are on the Brewster Campus)

Awake Overnight Child Care Worker

Promote a physically safe and emotionally healthy environment while supervising students during evening residential activities and overnight sleeping hours. High School degree or GED required. One-year human service experience preferred. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$16.00 per hour	Supervisor	Job ID
40	Fri 11p-9a, Sat 11p-9a, Sun 10p-8a, Mon 10p-8a	MSZ	817
40	Wed – Sat 10p-8a (Simpkins)	MSZ	823
30	Sun, Mon, Tues 10p-8a (Simpkins)	MSZ	824

Behavior Specialist

Provide behavior management of students using CPI, in conjunction with teachers, teacher aides and residential staff. Bachelor's degree in human services field or equivalent experience, including one-year experience with special needs population. Strong therapeutic behavior management skills required. Requirements include valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$16.30 per hour	Supervisor	Job ID
38	Wed 1p-9p, Thurs 2p-10p, Fri 2p-10p, Sat 8a-10p (New 6/11/19)	PHM	810
38	Mon 2p-10p, Tues 2p-10p, Wed 1p-9p, Sun 8a-10p (New 6/11/19)	PHM	811
38	Mon 2p-10p, Tues, 2p-10p, Wed 1p-9p, Sun 8a-10p (New 6/11/19)	PHM	812
38	Wed 1p-9p, Thurs 2p-10p, Fri 2p-10p, Sat 8a-10p(New 6/11/19)	PHM	813
32	Mon 2p-11p, Tues 2p-11p, Sun 9a-11p (New 6/11/19)	PHM	815
40	Sun 8a-9p, Mon 1p-10p, Tues 1p-10p, Thurs 1p-10p (New 6/11/19)	PHM	830

[Click here](#) to complete our online application

Child Care Worker

Promote a physically safe and emotionally healthy environment while supervising students during evening residential activities and overnight sleeping hours. High School degree or GED required. One-year human service experience preferred. Requirements include valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
39	We, Fri 7p-8a, Sat 9p-9a Required to be awake during shift pay rate: \$16.00/hr. for this shift only.	MSZ	818
39.5	Tues, 7p-8:30a, Sat 9p-9a, Sun 7p-9a (New 6/11/19)	DA	832

Director of Education

Oversee the day to day functions of Latham School to ensure that curriculum, federal and state regulations and student needs are met. Master’s in Education and special education Certification required; license as special education administrator preferred. 2-3 years of supervisory experience in SPED and/or residential school programs preferred. Must be able to physically intervene in instances of extreme behaviors. Valid Driver’s License.

Hours	Schedule	Supervisor	Job ID
40	Mon – Fri 7a-3p	GP	826

Lead Clinician

Provide Therapeutic Services to a student caseload. Master’s degree in Social Work, Counseling Psychology, or related field required. Massachusetts Social Work, mental health counseling or related license required. Valid driver license required. Experience with children and MA state agencies preferred.

Hours	Schedule / \$57,000 annually (with Master’s and licensure)	Supervisor	Job ID
40	Mon – Fri 9a-5p	BC	807

LPN

Provide and coordinate medical services for students within the context of the multi-disciplinary team. MA LPN nursing license and relevant experience. Psychiatric or special needs experience preferred. Requirements include valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$25.00 per hour	Supervisor	Job ID
24	Mon, Fri 3p-9p and Sat 8:30a-8:30p	BW	770

Program Nurse – Per Diem (\$25.00 per hour LPN/ \$32 per hour RN)

Provide and coordinate medical services for students within the context of the multi-disciplinary team. Valid MA nursing license, 2 years relevant experience preferred. Experience with child and adolescent psychiatric/special needs preferred. Requirements include valid driver’s license, clean driving record and the ability to handle children in crisis safely, with compassion. Fluent English speaking and writing skills, empathy and the ability to listen, good time management skills and professional appearance and demeanor are all required for this position.

Medical Assistant

Schedule medical and dental appointments, drive students to medical/dental visits and provide clerical support to the nursing staff in meeting Department of Education, EEC, and Department of Public Health regulations. Medical office and or CNA experience required. Computer literacy required. Prior experience in MD office and/or knowledge of medical terms preferred. Requirements include High School Diploma or GED, current driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule/ \$17.00 per hour	Supervisor	Job ID
40	Tues – Fri 12p-8p, Sat 8a-4p	BW	805
40	Sun, Mon, Sat 12p-8p Thurs, Fri 10a-6p	BW	806

[Click here](#) to complete our online application

Special Education Aide

Assist students in developing their educational, social, emotional, and behavioral skills. Bachelor’s Degree in education, psychology, or related field preferred. Experience in teaching, human services or behavior management preferred. Requirements include valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
40	Mon-Fri 7a-3p	LV	792
40	Mon-Fri 7a-3p	LV	804
40	Mon-Fri 7a-3p (New 6/11/19)	LV	829

One to One Counselor

Plan and provide direct services to one client including: developing and delivering instruction; supports and positive role modeling in the areas of life skills, community utilization, and healthcare, social and recreational activities. Requirements include High School Diploma or GED, a valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
28	Sat 8a-10p, Sun 8a-10p	PHM	707
34	Wed 2p-9p, Thurs 2p-9p, Fri 2p-9p. Sat 8a-9p	PHM	719
40	Mon-Fri 2p-10p	LH	744
27.5	Mon-Fri 3p-8:30p	CM	783
35	Mon-Fri 7a-2p (New 6/11/19)	LV	828

Residential Counselor 2

Plan and provide direct services to students or individuals, which includes developing and delivering instruction, support, and positive role modeling in the areas of life skills, community utilization, healthcare, and social and recreational activities. Requirements include High School Diploma or GED, valid driver’s license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$15.00 per hour	Supervisor	Job ID
30	Sat and Sun 8a-11p	DA	795
32	Thurs, Fr 2p-11p, Sat 8a-10p (New 6/11/19)	BD	831

Adult Services

One to One Counselor

Plan and provide direct services to one client including: positive role modeling in the areas of life skills, community utilization, healthcare, social and recreational activities, as well as, vocational training, seeking vocational opportunities and enhancing supports for work for that individual. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver’s license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$15.00 per hour	Location	Job ID
21	Fri 3p-8p, Sat 9a-3p, Sun 9am-2pm, Mon 3p-8p	Run Pond Rd, S. Yarmouth	667
36	Sun 8a-10p, Mon 2p-10p, Tues 2p-10p, Wed 4p-10p	Hazelmooor, S. Yarmouth	684
30	Mon 8a-2p, Tues-Fri 9a-3p (New 6/11/19)	Peter Cooper, Wareham	834

[Click here](#) to complete our online application

Case Management & Vocational Counselor

Plan and provide direct support services to individuals living in community residences. Support the individuals to manage monthly financial needs. Coordinate and complete required DDS documentation in support of the individual’s ISP. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver’s license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$16.00 per hour	Location	Job ID
40	Tues, Wed, Thurs, Fri 12p-8p, Sat 8a-4p	Fredericksburg, Harwich	698
32	Tues, Wed, Thurs 1p-9p, Sat 9a-5p	Hazelmoor, S. Yarmouth	714
24	Sat 9a-5p, Sun 8a-4p, Mon 8:30a-4:30p	Headwaters (F), W. Yarmouth	750
40	Mon-Fri 11a-7p	Headwaters (M), W. Yarmouth	751
40	Sun 9a-5p, Mon-Thurs 11a-7p	Railroad, Barnstable	760

Residential Manager

Provide on-site support and monitoring of all policies and procedures related to direct care services to individuals in the residences. Provide supervision of the staff and the residences to ensure a positive, healthy and safe living and working environment for the individuals. Bachelor’s Degree in human services or related field and one year supervisory experience; or five years ‘experience in residential treatment, with a minimum of one-year supervisory experience. Valid driver’s license and ability to handle individuals in crisis safely, with compassion. Will attain MAP certification for medication administration.

Hours	Schedule	Location	Job ID
40	Sun 8a-6p, Mon 9a-7p, Tues 9a-7p, Wed 8a-6p	Fredericksburg, Harwich	693

Residential Counselor

Plan and provide direct services to individuals living in community residences, including developing and delivering instruction, supports and positive role modeling in the areas of life skills, community utilization, health care, and social and recreational activities. Support individuals in their daily living skills and insure that the house common areas are safe and clean. Prepare healthy meals. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Requirements include High School Diploma or GED, valid driver’s license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$15.00 per hour	Location	Job ID
30	Thurs 2p-10p, Fri 12p-10p, Sat 8a-8p	Fredericksburg, Harwich	715
30	Sat 8a-Sun 2p	Railroad, Barnstable	780
30	Sun, Mon, Tues 11p-9a	Sandwich Rd, Plymouth	803
36	Sat 9p – Mon 9a	Fredericksburg, Harwich	809
35	Mon – Fri 8a-3p	Run Pond Rd., S. Yarmouth	827
30	Sat 9a – Sun3p (New 6-11-19)	Run Pond Rd, S. Yarmouthport	833

[Click here](#) to complete our online application

Administrative

Director of Finance

Ensure that daily and long-term financial disciplines and objectives are created and maintained in order to achieve organizational goals and safeguard assets. The ideal candidate will have a Master's Degree in Business, Finance or related field (preferred, but not required). Requirements include: five years finance experience and one year supervisory experience in a non-profit organization; valid Driver's License. This position reports directly to the Chief Financial Officer.

Hours	Schedule	Supervisor	Job ID
40	Mon - Fri 9a-5p	PH	800

HR Recruiter

Responsible for recruiting high quality candidates and facilitating internal communication with supervisors. Participate in other HR areas such as Orientation. Bachelor's degree or equivalent experience; at least 2 years of HR recruiting/generalist experience. Valid Driver's License.

Hours	Schedule	Supervisor	Job ID
40	Mon – Fri 9a-5p or 8a-4p	BG	825