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LATHAM CENTERS, INC.

Thank you for your interest in Latham Centers! All positions are listed until filled. If you have questions regarding these job opportunities, please call the Human Resources Office at 774-353-9202 or 9278 or email us at recruiting@lathamcenters.org

If you are unsure of what you might qualify for.... [Complete this application.](#)

Latham Centers is hiring full and part time and per diem motivated, compassionate individuals who are looking to make a positive impact in the lives of others. Excellent benefits package which includes 5 weeks paid time off in first year of employment, health insurance, tuition reimbursement and 403(b) match!

Children's Services (Unless otherwise noted, positions are on the Brewster Campus)

Instructor of Performing Arts and Wellness

Teach extracurricular activities such as drama, dance, music, voice, musical instruments, art, yoga and mindfulness. Accommodate and modify the curriculum to meet the needs of our individuals. Organize special events to showcase class projects and expose students to performing arts inside Latham and within the community. Requirements include experience teaching, modifying and adapting curriculum to individuals with special needs in performing arts and wellness activities. The ability to role model skills in areas such as voice, dance, drama and various physical wellness activities such as yoga. Bachelor/Masters in Education and/or related certifications are preferred. The ability to handle children in crisis safely, with compassion. MA driver's license required.

Hours	Schedule/ \$38,980 annually	Supervisor	Job ID
40	Monday- Friday 9am-5pm <i>New 7/11/17</i>	BT	509

Assistant Residential Director

Assist the Residential Director in directing the day-to-day operation of the Latham Children's Residential Program. Provide direct supervision to staff, ensuring the highest quality care of care is delivered to individuals served. Assist in staff hiring, staff development, fiscal management, supply ordering and facility maintenance. Compile complete, detailed documentation and data. Communicate with individuals served and families effectively and accurately in a timely manner during contacts and during treatment team meetings. Must have flexibility for schedule changes to meet programmatic needs. Requirements include Bachelor's Degree in Human Services or related field; one year supervisory experience in a residential treatment or related human service setting.

Hours	Schedule	Supervisor	Job ID
40	Sat, Sun, Mon, Wed 7a-5p	GS	465

CCW Supervisor

Manage residential treatment program on campus, supervise residential staff to promote a positive, healthy and safe living environment for students and staff. Bachelor's Degree in human services or related field or five years' human service experience and 2 years of supervisory experience in a residential treatment or related human service setting. Must exhibit ambulatory ability sufficient to physically intervene in instances of extreme behavior that might jeopardize the safety of students and staff. Valid Driver's License required. **This is an awake position.**

Hours	Schedule	Supervisor	Job ID
40	Sun 8p-8a; Mon 8p-8a; Tues 8p-8a; Weds 9a-1p	Director	477

Special Education Teacher

Design and implement an individual educational program for each student. Modify the Massachusetts Curriculum Frameworks to accommodate student's individual academic abilities. Bachelor's Degree in Special Education or related field, and Massachusetts Certificate in Special Education required. Related teaching experience preferred. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$53,000 annually with Sped Certification	Supervisor	Job ID
40	Monday-Friday 7a-3p	BT	467

BCaBA

Assist in data collection and monitoring of behavior, support services, perform a variety of specialized learning techniques, communication strategies, and applied behavioral activities or techniques pertaining to the instruction of mild to severely handicapped clients; assist in modeling the use of positive behavior support and intervention techniques for caregivers. Requirements include Bachelor's Degree, BCaBA; Strong therapeutic behavior management skills; current MA driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule	Supervisor	Job ID
40	Mon – Friday 9a-5p	BC	468

Behavior Specialist

Provide behavior management of students using CPI, in conjunction with teachers, teacher aides and residential staff. Bachelor's degree in human services field or equivalent experience, including one-year experience with special needs population. Strong therapeutic behavior management skills required. Valid Driver's License required. Must exhibit ambulatory ability sufficient to physically intervene in instances of extreme behavior that might jeopardize the safety of students and staff.

Hours	Schedule / \$16.30 per hour	Supervisor	Job ID
32	Thurs 2p-11p, Fri 2p-11p, Sat 8a-10p	DS	428

Awake Overnight Child Care Worker

Promote a physically safe and emotionally healthy environment while supervising students during evening residential activities and overnight sleeping hours. High School degree or GED required. One-year human service experience preferred. Must exhibit ambulatory ability sufficient to physically intervene in instances of extreme behavior that might jeopardize the safety of students and staff. Valid Driver's License required.

Hours	Schedule / \$16.00 per hour	Supervisor	Job ID
40	Sun, Mon, Tues, Wed 10:30p-8:30a <i>New 7/11/17</i>	RE	507

Children's One to One Counselor

Plan and provide direct services to one client including: developing and delivering instruction; supports and positive role modeling in the areas of life skills, community utilization, and healthcare, social and recreational activities. Bachelor's Degree in psychology, education, or related field; or equivalent experience preferred. Requirements include a valid driver's license and the ability to handle children in crisis safely, with compassion.

Hours	Schedule / \$14.30 per hour	Supervisor	Job ID
39	Wed 2p-10p, Thurs 2p-10p, Fri 2p-10p, Sat 8a-3:30 p, Sun 8a-3:30 p.m.	PHM	395

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Children’s Counselor 2

Develop and conduct activities with individuals or small groups and provide positive role modeling in areas of life skills, health care, social and recreational activities. Bachelor’s Degree in psychology, education, recreation, or related field, and one-year experience; or equivalent years’ experience. Requirements include valid driver’s license and the ability to handle children in crisis safely, with compassion. Off-campus positions will be med trained.

Hours	Schedule / \$14.30 per hour	Supervisor	Job ID
40	Sun 8a-9p, Mon 1p-10p, Tues 1p-10p, Weds 1p-10p	HH	424
32	Sun 8a-10p, Mon 2p-11p, Tues 2p-11p	HH	493
32	Thurs 2p-11p, Fri 2p-11p, Sat 8a-10p	DS	496
32	Thurs 1p-10p, Fri 1p-10p, Sat 8a-10p (<i>Simpkins</i>)	DM	498

Clinician

Provide therapeutic services to a student caseload. Master’s Degree in Social Work, Counseling Psychology or related field required. Massachusetts Social Work license or eligibility for licensure required. Valid driver’s license required.

Hours	Schedule / \$46,700 annually (with Master’s and licensure).	Supervisor	Job ID
40	Tuesday, Wednesday, Thursday, Friday, Saturday 9a-5p	MH	362

Adult Services

Assistant Director of Adult Services

Work in partnership with the Program Director to provide leadership in maintaining programmatic quality by managing the day to day operational needs of the program. Direct, active, constructive interaction with co-workers, clinical staff, Medical staff, ancillary staff, community members, families and Supervisors. Directly responsible to the Director of Adult Services. Requirements include: Bachelor’s Degree in psychology, education, recreation or related field or equivalent experience preferred. At least five years’ supervisory experience in human services with emphasis on developmental disabilities. Must exhibit ambulatory ability sufficient to physically intervene in instances of extreme behavior that might jeopardize the safety of students and staff. Valid Driver’s License.

Hours	Schedule	Supervisor	Job ID
40	Mon-Fri 8-4 or 9a-5p, with some on call responsibilities	SF	490

Assistant Residential Manager

Assist Residential manager in providing on-site support and monitoring of all policies and procedures related to direct care services to individuals. Ensure a positive, healthy and safe living and working environment for the individuals. Develop positive relationships with the individuals supported. Maintain active communication and cooperation with residential manager, staff members, families, neighbors and the professional community. Directly responsible to the Residential Manager. Bachelor’s degree in psychology, education or related field; or equivalent experience preferred. Some supervisory and/or program development experience a plus. Must exhibit ambulatory ability sufficient to physically intervene in instances of extreme behavior that might jeopardize the safety of individuals and staff. MA driver’s license required.

Hours	Schedule	Supervisor	Job ID
40	Tues, Wed, Fri, Sat 8a-6p	KC	501

Adult One to One Counselor

Plan and provide direct services to one client including: positive role modeling in the areas of life skills, community utilization, healthcare, social and recreational activities, as well as, vocational training, seeking vocational opportunities and enhancing supports for work for that individual. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Valid driver's license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$14.30 per hour	Location	Job ID
32	Sun 8a-10p, Mon 4p-10p, Tues 4p-10p, Wed 4p-10p	Hazelmooor, South Yarmouth	454
36	Mon 8a-4p, Tues 8a-4p, Wed 8a-4p, Thurs 8a-2p, Fri 8a-2p	Hazelmooor, South Yarmouth	456
21	Monday- Friday 3p-6p; Saturday 9a-3p	Run Pond, South Yarmouth	479
40	Wed 2p-8p, Thurs 8a-8p, Fri 8a-8p, Sat 8a-6p	Headwaters, West Yarmouth	486
30	Thurs 2p-10p, Fri 2p-10p, Sat 8a-10p	Great Hill, E. Sandwich	474
38	Sun 8a-10p, Mon 2p-10p, Tues 2p-10p, Wed 2p-10p	Great Hill, E. Sandwich	475
24	Thursday, Friday 8a-8p	Great Hill, E. Sandwich	502
36	Sun, Mon, Tues 8a-8p	Great Hill, E. Sandwich	503

Adult Residential Counselor

Plan and provide direct services to individuals living in community residences, including developing and delivering instruction, supports and positive role modeling in the areas of life skills, community utilization, health care, and social and recreational activities. Support individuals in their daily living skills and insure that the house common areas are safe and clean. Prepare healthy meals. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Valid driver's license and ability to handle individuals in crisis safely with compassion. Will attain MAP certification for medication administration.

Hours	Schedule / \$14.30 per hour	Location	Job ID
26	Sat 1p-11:59p, Sunday 12a-3p	Great Hill, Sandwich	419
30	Saturday 9am until Sunday at 3pm	Hazelmooor, South Yarmouth	453
30	Saturday 8a- Sunday 2p	Railroad Ave, Barnstable	478
30	Thurs 3p-11p, Fri 3p-11p, Sat 9a-11p	Sandwich Rd, Plymouth	483
36	Wednesday-Friday 1p-9p; Saturday 8a-8p	Fredricksburg, Harwich	484
30	Saturday 9a-Sunday 9a, Sunday 9a-3p	Run Pond Rd., South Yarmouth	488
30	Sat 9a-Sun9a, Sun 9a-3p	Headwaters, West Yarmouth	499
38	Sunday 2p-9a, Monday 2p-9a New 7/11/17	Headwaters, West Yarmouth	508

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Awake Overnight Counselor

Promote a physically safe and emotionally healthy environment while supervising individuals during evening residential activities and overnight sleeping hours. High School degree or GED required. One year human service experience preferred. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. Valid driver’s license and ability to handle individuals in crisis safely, with compassion. Will attain MAP certification for medication administration

Hours	Schedule / \$16.00 per hour	Location	Job ID
40	Wed 11p-9a, Thurs 11p-9a, Fri 11p-9a, Sat 11p-9a	Sandwich Rd, Plymouth	504
40	Sun, Mon, Tues, Wed 10p-8a	Run Pond Rd, South Yarmouth	506

Year 'Round Agency Substitutes – You choose the shifts you want!

Enjoy a flexible schedule working as a part-time, per diem life-skills counselor at Latham Centers. Work on an as-needed basis, in day, evening, overnight and weekend shifts. High School degree or GED required. Valid Driver's license required. **Weekend hours especially needed!!** Work locations include: Barnstable, Brewster, Harwich, Hyannis, Sandwich, S. Yarmouth, Wareham, W. Yarmouth, and Yarmouthport & Plymouth. *\$15.00 per hour.*

Administration

Director of Nursing

Oversee the medical services for Latham Centers, including Children’s and Adult Services. Provide leadership, management and ongoing supervision to organization’s nursing staff. Ensure best nursing/medical practice. Ensure medical needs of program participants are met and recommendations are communicated and followed up on. Ensure complete and accurate documentation in medical records. Massachusetts Registered Nurse and relevant experience required. Psychiatric or special needs experience preferred. 3-5 years Management experience required. Current MA driver’s license required. *Monday – Friday 9:00am – 5:00pm, 40 hours with on call coordinating responsibilities.*

Line Cook

Responsible for preparing wholesome, nutritious meals for breakfast, lunch and dinner. Prepares food for special diets following caloric needs. High School diploma or GED required. One year nutrition or cooking background preferred. A current driver’s license is required.

Hours	Schedule	Supervisor	Job ID
36	Sat 8:30a-5:30p, Sun 8:30p-5:30p, Mon 6:30a – 4:30p, Tues 6:30a-2:30p	PD	505