

LATHAM CENTERS, INC.
BREWSTER, MA

Current Openings as of May 15, 2012

Thank you for your interest in Latham Centers! All positions are listed until filled. If you have questions regarding these job opportunities, please call the Human Resources Office at 774-353-9202.

If you are an internal candidate and want to apply, please send a letter of intent to Betty Gray.

If you are an external candidate and want to apply, please:

- Mail a resume and cover letter to: Latham Centers, Inc., 1646 Main St, Brewster, MA 02631 or email to recruiting@lathamcenters.org
 - Fax a resume to us at 774-353-9075
 - Send completed application (available on our website <http://www.lathamcenters.org>) to Betty Gray, Latham Centers, Inc., 1646 Main St., Brewster, MA 02631
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Children's Services

(Unless otherwise noted, positions are on the Brewster Campus)

Clinical Director

Seasoned Clinical Administrator with a minimum of 2 years supervisory experience. Must have experience in residential or in-patient psychiatric settings. Experience with developmental disabilities, trauma, behavior plans, chairing clinical teams in a multidisciplinary environment is preferred. Master's degree in social work or related field. An LICSW or similar license is required. Requirements also include current MA driver's license and the ability to handle children in crisis safely, with compassion. *40 hours.*

Med Assistant

Assist the Children's Program Nursing Department in providing medical care to individual students. Medical office and or CNA experience required. Computer literacy required. Requirements also include current MA driver's license and the ability to handle children in crisis safely, with compassion. *Mon-Fri, 10am-6pm. 40 hours. \$12.00 per hour.*

Registered Nurse

Provide and coordinate medical services for students within the context of the multi-disciplinary team. MA nursing license, 5 years relevant experience required. Strong med/surge background preferred. Adolescent psychiatric experience desirable. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion. *Tues 2pm-10pm, Fri 2pm-10pm, Sat 8am-5pm. 25 hours. \$24.55 per hour.*

Residential Counselor

Develop and conduct activities with individuals or small groups and provide positive role modeling in areas of life skills, health care, social and recreational activities. Bachelor's Degree in psychology, education, recreation, or related field, one year experience preferred. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion.

Counselor 1: Wed 2pm-11pm, Thurs 2pm-11pm, Fri 2pm-11pm, Sat 9am-9pm. 40 hours. \$11.30 per hour.

Counselor 1: Sun 9am-11pm, Mon 2pm-11pm, Tues 2pm-11pm. 32 hours. \$11.30 per hour.

Counselor 1: Sun 8am-11pm, Mon 2pm-11pm, Tues 2pm-11pm. 33 hours \$11.30 per hour.

Counselor 1: Sun 8am-11pm, Mon 2pm-11pm, Tues 2pm-11pm. 33 hours. \$11.30 per hour.

Counselor 1: Thurs 2pm-11pm, Fri 2pm-11pm, Sat 9am-11pm. 32 hours. \$11.30 per hour.

Counselor 1: Thurs 2pm-11pm, Fri 2pm-11pm, Sat 9am-11pm. 32 hours. \$11.30 per hour.

Counselor 2 (Hazelmoor)(new 5/15/12): Tues 9am-11am, Wed 5pm-11pm, Thurs 2pm-11pm, Fri 2pm-11pm, Sat 9am-11pm. 40 hours. \$12.30 per hour.

Counselor 2: Wed 11am-9pm, Thurs 1pm-10pm, Fri 1pm-10pm, Sat 8am-8pm. 40 hours. \$12.30 per hour.

Counselor 2 (Hazelmoor) Sun 9am-10pm, Mon 2pm-10pm, Tues 9am-11am and 2pm-10pm, Wed 1pm-10pm. 40 hours. \$12.30 per hour.

Counselor 2 (Simpkins): Tues 9:30am-11:30am, Thurs 2pm-11pm, Fri 2pm-11pm, Sat 9am-11pm. 34 hours. \$12.30 per hour.

Special Education Aide

Assist students in developing their educational, social, emotional, and behavioral skills. Bachelor's Degree in education, psychology, or related field preferred. Experience in teaching, human services or behavior management preferred. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion. *Mon- Fri, 7am-3pm. 40 hours. \$12.00 per hour.*

Special Education Teacher

Design and implement an individual educational program for each student. Modify the Massachusetts Curriculum Frameworks to accommodate student's individual academic abilities. Bachelor's Degree in Special Education or related field, and Massachusetts Certificate in Special Education required. Related teaching experience preferred. Requirements include current MA driver's license and the ability to handle children in crisis safely, with compassion. Position will be available 7/28/12. *Mon – Fri, 7am-3pm. \$23.60 per hour (with SPED Certification). 40 hours.*

Adult Services

One to One Counselor

Plan and provide direct services to one client including: positive role modeling in the areas of life skills, community utilization, healthcare, social and recreational activities, as well as, vocational training, seeking vocational opportunities and enhancing supports for work for that individual. Bachelor's Degree in Psychology, Education or related field or equivalent experience preferred. MA driver's license and ability to handle individuals in crisis safely, with compassion. Will attain MAPS certification for medication administration.

88 Railroad: Wed 2pm-8pm, Thurs 8am-8pm, Fri 8am-7pm, Sat 8am-7pm. 40 hours. \$12.30 per hour.

Residential Counselor

Plan and provide direct services to individuals living in community residences, including developing and delivering instruction, supports and positive role modeling in the areas of life skills, community utilization, health care, and social and recreational activities. Support individuals in their daily living skills and insure that the house common areas are safe and clean. Prepare healthy meals. Bachelor's degree in psychology, education, recreation or related field; or equivalent experience preferred. Knowledge of DDS procedures and regulations and experience working with a special needs population preferred. MA driver's license and ability to handle individuals in crisis safely, with compassion. Will attain MAPS certification for medication administration.

40 Headwaters: Sat 8am-10pm, Sun 8am-10pm. 28 hours. \$12.30 per hour.

88 Railroad (new 5/15/12): Sun 8am-10pm, Mon 2pm-10pm, Tues 2pm-10pm, Wed 12pm-5pm. 35 hours. \$12.30 per hour.

Supported Community Living Coordinator

Responsible for the development and management of Adult Services shared living and independent living programming. Responsible for the care and well-being of all adult individuals living in shared living and independent living placements. Bachelor's Degree in human services or related field and one year supervisory experience; or five years' experience in residential treatment, with a minimum of one-year supervisory experience. MA driver's license and ability to handle individuals in crisis safely, with compassion. *24 hours. Part-time, flexible schedule; evening and weekend on-call responsibilities.*

Year 'Round Agency Substitutes

Enjoy a flexible schedule working as a part-time, temporary life-skills counselor at Latham Centers. Work on an as-needed basis, in day, evening, overnight and weekend shifts. High School degree or GED required. Work locations include: Barnstable, Brewster, Harwich, Hyannis, Sandwich, S. Yarmouth, W. Yarmouth, and Yarmouthport. *\$11.80 per hour.*

Administration

Admissions Assistant

Provide clerical support to Admissions & Marketing staff, respond to information requests, give tours for prospective families and other customers, and maintain accurate records and systems for tracking referral/admission information. High School Diploma and 1 year administrative support experience in schools or human service agencies. *24 hours per week.*