

8. During the last 10 years, were you fired from a job for any reason, did you quit after being told you would be fired, and/or did you leave by mutual agreement? _____ yes _____ no
9. Have you been convicted of a felony? _____yes _____no record
(Conviction will not necessarily disqualify an applicant from employment).

An applicant for employment with a sealed record on file with the commissioner of probation may answer “no record” with respect to any inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a sealed record on file with the commissioner of probation may answer “no record” to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer “no record” with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution.

REFERENCES

At the appropriate point in the interview process, three professional references will be requested from applicants.

EDUCATION

Name and location of College(s) or University(ies) Attended	Degree Granted	Date Received
Name and location of High School Attended	Diploma Granted	Date Received
Business, Trade or Technical School Attended	Certification Granted	Date Received

Describe specialized training, apprenticeship skills and extra curricular activities: _____

Describe honors received and/or professional affiliations: _____

EMPLOYMENT HISTORY

Start with your present job and include last three jobs. You must complete all information requested. You may include as part of your employment history any verified work performed on a volunteer basis.

Employer	From-To (Mo/Yr)	Telephone
Address	Job Title	
Supervisor		
Reason for Leaving		
Salary	Number of hours per week worked	

Employer	From-To (Mo/Yr)	Telephone
Address	Job Title	
Supervisor		
Reason for Leaving		
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Employer	From-To (Mo/Yr)	Telephone
Address		Job Title
Supervisor		
Reason for Leaving		
Salary	Number of hours per week worked	

Your former employers may be called unless the reasons for not doing so are indicated here:

Describe any pertinent certifications, registrations or licenses you hold _____

Summarize special job-related skills and qualifications acquired from employment or other experience that may be helpful in considering your application: _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision.

I release any and all persons and parties contacted about my qualifications for employment from any and all claims or damages arising from the furnishing of information. I understand that false or misleading information given or information omitted in my application or interview(s) will be cause for denial of employment or sufficient cause for discharge, regardless of when or how discovered. I understand also that I am required to abide by all rules and regulations of the employer.

Signature: _____

Printed Name of Applicant: _____

Date: _____

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.